

Canadian Chapter IECA Board Meeting

December 20, 2017, 12 pm to 1 pm EST

In attendance: Glenn MacMillan, Georgina Zynda, Robert Wills, Gilles Rivard, Harry Reinders, Trent Hatfield, Mark Myrowich

Absent: Tim Egler- Wiome, Jim Goodsell, Risa Olekshy, Ron Bisailon, Camilla Melrose

1. Approval of Minutes- Approved by Harry, Second by Trent

2. Manitoba Road Show-

Jan.25<sup>th</sup>. 2018. Exhibit booths (5) sold out. Only 3 registrants so far. Mark will work with Risa and Jim to get people to the event. Georgina will send list of non-members to Jim. Mark will contact exhibitors to help promote the event. Need 39 paying registrations to make this a viable roadshow.

3. IECA Annual Conference- Chapter meeting scheduled for Feb 12 th at 5 pm. Chapter has sponsored (\$500) for Sylvie Sprakman, a U of T student to attend. Sylvie has agreed to assist in growing student membership. e.g. student posters at TRIECA, lunch and learn with Filtrexx in January.

4. TRIECA –

Chapter will host our AGM on March 20 th at 5 pm. A phone will be available for those who cannot attend in person. The webcast is moving forward for track 2. CANIECA members (150) will have free access to the webcast. Webcast will be available afterwards to all IECA members.

5. Other Events –

Calgary- ALIDP are hosting a 2 day Wetland Conference on March 12 and 13. Rob requested chapter promotional materials which would help with the event. Rob looking into an ESC Workshop in April. Rob to arrange a conference call with Glenn and Graham Tait to discuss details.

Quebec- Gilles is planning a one day event in Montreal on April 11 th at the same location as this year in partnership with Formobile Training. The IECA membership fee will be added to the fee to attend e.g. all attendees will get a free membership

Brandon-Tim is working with the Assiniboine Regional College to plan an event for fall 2018 in Brandon.

BC- ESCA BC are planning another conference for November 2018. Survey feedback from this years event indicated interest in more LID presentations next year.

6. ESCABC MOU- Trent indicated that ESCA BC are undertaking a strategic planning process in January. Once in place, ESCA BC will determine potential collaboration

opportunities with the Chapter. MOU will need to have clearly defined roles, deliverables etc.

7. CANIECA Promotional Materials-

Mark ordered 1000 pens with the chapter logo and 500 cell phone wallets. Total cost of approx. \$2,000. Rob made motion to approve an additional \$2,000 to be spent on additional materials. Seconded by Glenn. All were in agreement. Materials will be given out at Chapter events across Canada.

8. CSA ESC Standards Update – 2<sup>nd</sup> draft of the inspection and monitoring standard expected to be sent to the technical subcommittee for comment today. CSA is scheduled to present at the IECA Annual conference and TRIECA. CSA may be able to present at other Chapter events across the country next year.

2<sup>nd</sup> standard- Installation and Maintenance – a stakeholder engagement session is expected to occur late January. Chapter will need to sign an agreement with CSA to undertake the next standard. The cost is expected to be \$45,000. Funds have been collected and are in the Chapter's bank account.

9. Product Directory-

Where does someone go in industry to learn about products? Should the Chapter host a database of educational product information? Georgina mentioned that IECA already has a buyer's guide "Marketplace". She will talk to head office about a potential link from market place to the Chapter website. Need to look into the possibility of having a similar system for Canadian products only.

10. Committee Updates- Harry indicated that the Stream Protection Committee consists of Ontario members only at this time. A STEP Natural Channels Working Group is being established in Ontario. Harry will participate on this working group and be the link to the Chapter. Planning a bus tour of stream restoration sites in the Toronto area for June.

11. Budget Update- Difficult to prepare a budget until we develop a work plan of activities for next year. Goal is to have a plan in place for our AGM in March.

12. Streamlining Registration Process-

IECA are developing a MOU with the Chapter regarding roles and responsibilities.

Next meeting scheduled for Wednesday Jan 24<sup>th</sup> at noon.

