

## Canadian Chapter IECA Board Meeting Minutes

August 22, 2017, 12 pm to 1:30 pm EST

Call 1-866-740-1260, access code 6407554, moderator code 6744

Attendees: Glenn MacMillan, Harry Reinders, Mark Myrowich, Tomas K, Ron Bisailon, Risa Olekshy, Trent Hatfield, Gilles Rivard, Shannon Aud, Georgina

### Welcome and Introduction - Glenn

Glenn introduced Shannon Aud, new Membership Director at IECA HQ. Shannon can be reached at [shannon@ieca.org](mailto:shannon@ieca.org).

Tomas introduced himself. He works for Mark and has a background in engineering and mining. He will be working on IECA membership for Canada. He will be calling past members, potential new members and renewing members to help grow IECA Canada's membership.

#### 1. Upcoming Events – Halifax, BC, Manitoba, Calgary

a. Halifax – Camilla to provide update at next meeting.

BC – event scheduled for Nov 8 and 9, expect 150-200 attendees. Exhibit booths 50 % filled. Trent will circulate draft agenda. Board will assist with securing speakers. Chapter will have a MOU with ESCABC for the conference. Chapter and ESCABC to develop a collaborative long term agreement between the two associations. Trent indicated there is interest in having high quality Canadian specific education in BC. Theme for conference is 'Changing Landscapes' – to include changes to political landscape along with other industry changes. Chapter to ask IECA National to send a box of materials to Trent to display at conference e.g. membership benefits, why join etc.

b. Manitoba – The roadshow is scheduled for December 14. It will be a one day basic training for new people to industry. It will be held at Winnipeg Winter Club. There are no speakers yet, but they are looking for local experts in Manitoba. The event will likely turn a profit if registration is good. Looking to have 70-100 attendees.

IECA Materials – Chapter to ask IECA National to send materials to Mark for display at event. Mark will prepare a proposal with a budget of approx. \$2,000 for purchasing promotional materials to give out at Chapter events e.g. pens etc. to be considered at next board meeting.

b. Calgary – Rob will update on the next call.

#### 2. TRIECA Webconferencing - \$4500

a. There is an opportunity to webcast next year's TRIECA. An item will be added to our August newsletter requesting potential sponsors of the webcast. The cost is \$4500 for full two-day webcast of one track. All agreed the Chapter should assist with sponsoring the webcast. Mark and Ron both expressed interest in having their companies sponsor as well. We will decide at our next meeting what level of funding the Chapter will provide depending on the number of companies interested in sponsoring the webcast.

#### 3. Student Scholarships

a. Every year IECA has student moderators from IECA University Partners; selected by IECA and University Professors. IECA covers registration, hotel, and food but is looking for each chapter to identify if they want to provide \$500 scholarships for travel costs. Students have had a great experience at the conference because they are looking for connections to careers and jobs in field. It was suggested to consider sponsoring a student from outside Ontario to attend TRIECA as well. To be discussed further at the next meeting.

b. \$2500 for student scholarships will be put in the budget starting in 2018.

c. Mark made motion to sponsor one student to IECA Conference (max. \$1000 cost). Seconded by Risa. All agreed.

#### 4. French IECA Marketing Materials

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- a. A French version of IECA marketing materials has been completed and posted on our website. IECA HQ will be using to recruit members in France. Need to use to recruit members in Quebec. Budget of about \$2000 will be used for French translation annually
5. Amanda I.
  - a. Amanda has been volunteering for chapter since last June, doing website, newsletter, marketing. Glenn proposes that Canada IECA pays for a membership for her at \$85. This would give her access to the chapter portal information and database. Glenn made motion to pay for Amanda's one year discounted professional membership at \$85. Ron seconded. All were in favor, no opposition.
  - b. Glenn recommended that the chapter give her an award for her volunteer work for the chapter
6. CSA ESC Standard Update
  - a. About \$55,000 in bank and there should be another \$30,000 coming soon. Three of four other companies have expressed interest in \$5,000 – so there is enough funding to start Phase 2 (installation and maintenance). Will probably hold off until September until Phase 1 is a little further along. Consultant is willing to donate \$5,000 of their time to prepare a background document for phase 2.
  - b. The Canadian Water Quality Guidelines for Aquatic Habitat Protection is being considered as the basis for performance monitoring. An item will be added in the August newsletter requesting feedback on this proposed approach by September 8 th. Depending on feedback, we may hold a webinar on this topic.
7. Committee Updates
  - a. No updates
8. Budget Update
  - a. Mark to prepare a draft budget for the Board to approve
9. ECI Response Letters
  - a. Received letter from ECI lawyer – both IECA and TRCA have sent response letters to ECI letter and have had no response back.
10. ESCABC Partnership MOU
  - a. Glenn and Trent to prepare a draft collaborative MOU between ESCABC and CANIECA
11. Approval of Minutes
  - a. Ron made motion to approve July meeting minutes. Seconded by Harry. All were in favor.

