

Canadian Chapter of IECA Board

Meeting Minutes

Meeting Date: November 2, 2016
Meeting Time: Noon – 1:00 PM EST
Meeting Location: Teleconference
Meeting Called BY: Glenn MacMillan
Note Taker: Aileen Holland

ATTENDEES:

Glenn MacMillan, Harry Reinders, Gilles Rivard, Ron Bisailon, Risa Olekshy, Jamie McCamon, Mark Myrowich, Robert Wills, Tim Egler-Wiome, Trent Hatfield, Aileen Holland

AGENDA TOPICS:

- Welcome and Intro Glenn MacMillan

EVENTS:

- IECA's Annual Conference – Environmental Connection 2017 is on February 21-24, 2017. Early Bird Deadline closes on Monday, December 12, 2016.
- TRIECA Annual Conference will be held March 22-23, 2017
- Pending proposed events:
 - April 2017 in Montreal. Two day LID/ESC event including exhibit booths. Gilles and Glenn to lead
 - May 2017 in Calgary. Rob to discuss with ALIDP regarding potential collaboration
 - June 22-23, 2017 in Halifax. 2-day LID Conference with exhibit booths. Partner with the Atlantic Stormwater Initiative. Jamie and Glenn to lead
 - November 2017 in BC. Trent to lead

How can we get word out about the Canadian Chapter and become partners or work with other local groups?

BOARD OF DIRECTORS:

- **MOTION:** Motion to accept the IECA Canada Chapter as follows:
 - Glenn MacMillan, C.E.T. President
 - Harry Reinders Vice President
 - Mark Myrowich, CPESC, CISEC Treasurer
 - Ron D. Bisailon, Jr. Secretary
 - Trent R. Hatfield Provincial Representative
 - Timothy M. Egler-Wiome, B. Eng Provincial Representative
 - Robert G. Wills, CISEC Provincial Representative
 - Risa Olekshy, CPESC Provincial Representative
 - Giles Rivard Provincial Representative
 - Jamie P. McCamon, Environmental Tech Provincial Representative

Motion made by Robert Wills and seconded by Jamie McCamon.

VOTE: MOTION CARRIED

- The attorney for the Canadian Chapter of IECA asked that all approved board of directors sign the articles of incorporation document and Director's consent form.
- An in person Board meeting will take place on Feb 22 nd at 5 pm EST in Atlanta at the IECA Environmental Connection Conference
- An in-person Board meeting will take place on March 21 st at 5 pm EST at the TRIECA Conference in Brampton

UPDATE FOR IECA NATIONAL:

- Launch of the new IECA website. One new feature is a private members only online community which serves as a central gathering place where IECA members can access resources, engage with peers throughout the world, ask questions, and receive feedback from other members. This includes a community for Chapter Leaders where you will find all the resources needed.
- IECA Annual Conference - Environmental Connection 2017 is in Atlanta GA on February 21-24, 2017. Early Bird Deadline closes on Monday, December 12, 2016. Keynote Speakers: The conference will kick off with Meteorologist Jim Cantore of The Weather Channel and his insight into current weather patterns and what we can expect from the future. Closing the conference will be Craig Zeller, PE of the EPA with a presentation on his involvement as the EPA's on-site coordinator for the Tennessee Valley Authority Disaster of 2008 where 5.4 million cubic yards of coal ash were released over 300 acres.
- Membership: IECA has now over 2000 members! We will be launching a Member Get A Member Campaign in January. Will be sending chapters instructions prior to launch. Revising Partners for Excellence Awards Nomination form. IECA will give this to the Chapters in November
- For the first time ever, IECA is offering a full day pre-conference field tour and half day courses. The Auburn field tour includes a bus from the Cobb Galleria to the Auburn University Erosion and Sediment Control Testing Facility in Opelika, Alabama (2 hour bus ride). Space is limited. sold separately from the full conference pass. (Tuesday)

FUNDS AND OPERATION:

- The Canada Chapter of IECA is having \$23,801 in Canadian dollars transferred to their account from the former Northern Plains Chapter of IECA.
- What would be the best way to utilize these funds?
 - Currently The Canada Chapter of IECA has volunteers working on their website and would like to see them receive some kind of compensation.
 - Does The Canada Chapter of IECA need an Executive Director? This was discussed and it was decided it was not needed at this time.
 - There will be future cost for website maintenance
- All checks will be written through QuickBooks. There will be a check and balance procedure through IECA and the Canada Chapter of IECA Treasurer.
- Currently there is a student volunteer intern putting together a marketing plan to grow membership.
- MOU's will be created for any partnership for events.
- **MOTION:** Purchase Liability Insurance for Board of Directors.

Motion made by Glenn MacMillan and seconded by Mark Myrowich

VOTE: MOTION CARRIED

Mark to contact someone to purchase insurance for Canadian Chapter Board members.

COMMITTEES:

- The formations of committees will be based on focus areas. These committees will meet on a regular basis and bring ideas to the Board of Directors. The following committees will be established:
 - Stream Restoration (led by Jamie and Harry)
 - Storm Water (led by Gilles and Glenn)
 - Erosion Sediment Control (led by Risa and Ron)
- Aileen to provide a draft template from IECA to be used to develop a terms of reference for each of these committees

COMMUNICATION:

- As for now – the Canada Chapter of IECA will not concentrate on having a newsletter and will just tell IECA National if they have any information to add to the IECA e-newsletter which goes out the second Tuesday of each month.
- When the chapter decides to do a newsletter – it should include committee reports.
- Focus will be on the website and on social media (linked- in group and twitter)

EROSION AND SEDIMENT CONTROL ASSOCIATION (ESCA) CANADA

- Shelly Enders is the Executive Director. Risa Olekshy serves as a Board of Director
- ESCA Canada has approximately 350 members
- There is some overlap between ESCA Canada and Canadian Chapter IECA.
- Risa and Glenn to meet with Shelly Enders and James Kay (President ,ESCA Canada) to discuss roles of each organization and develop a MOU between us

NEXT MEETING: DECEMBER 7, 2016 AT NOON – 1:00 PM EST

ADJOURNED AT 1:15 PM EST

IECA Contacts - Main IECA Number 303-640-7554

Staff	Title
Sharan Wilson	Executive Director
Gretchen Bliss	Meeting Manager
Joanna Fetherolf	Education Director
Aileen Holland	Membership Director
Georgina Zynda	Chapter Development