

Canadian Chapter of IECA Board Meeting Minutes

Meeting Date: July 17, 2017

Meeting Time: 12:00 PM EST

Meeting Location: Teleconference

Meeting Called by: Glenn MacMillan

Note Taker: Georgina Zynda

Attendees:

Glenn MacMillan, Robert Wills, Harry Reinders, Camilla Melrose, Mark Myrowich, Gilles Rivard, Georgina Zynda, Risa Olekshy

Absent: Ron Bisailon, Tim Egler-Wiome, Trent Hatfield

Agenda Topics:

- Upcoming Events
- 2018 IECA Roadshows
- CANARM
- Website- French Translation Update
- Budget Update
- CSA Inspection and Monitoring Standard Update
- Shadow Program Update
- Committee Updates
- ECI Letter
- Discussion

Upcoming Events:

- Camilla working out details for a LID Conference in Halifax this fall
- TRIECA Call for Abstracts now open. Deadline is Sept 29 th.
- ALIDP targeting late March or early April for their conference

2018 IECA Roadshows:

- Interest in pursuing an event in Winnipeg. Concern was expressed about collecting fees in US dollars. Glenn to contact Sharan to discuss the potential of

using EventBrite to collect fees. Develop a draft agreement with IECA and circulate to the Board for review

CANARM

- Canadian Association Rainwater Management interested in partnering to deliver training across Canada. Glenn to contact Ben Morrison from CANARM to discuss further. Rob to contact Bert VanDuin to see if there is any interest from the City of Calgary for their upcoming conference

Website- French translation Update:

- Main sections on the website have been completed
- IECA marketing materials have been translated
- Glenn to ask Amanda Ingriselli to send material to Jan to update graphics
- Post updated materials on website when available
- Glenn, Amanda and Gilles will have an offline discussion regarding next steps for the website

Budget update

- Difficult to do budget when we don't know projected revenue and expenses for the year
- Received the quarterly dues payment from headquarters.
- Received a cheque for \$5,000 from Aecon for the CSA Inspection & Monitoring Standard

CSA Inspection & Monitoring Standard:

- Held the first Technical Committee and Technical Subcommittee Meetings. Target is to be completed by Dec 2018
- Glenn will Chair the Technical Committee, Trent will be Vice-Chair
- Invoices have been sent out to 16 different companies. There is a need for approximately \$45,000.00 to complete the project. Additional funds will be used for the Installation & Maintenance Standard. Expected to be initiated this fall

Shadow Program

- SCS Consulting has completed the registration form. Looking for a student for late August
- There are approximately 30 students that are available for the program. Please send information to Glenn if there are interested companies for the program

Committees

- Erosion Sediment Control (ESC) (led by Ron) –Not available for update
- Stream Restoration (led by Harry)
 - Having discussions with the Natural Channels Initiative Group regarding potential collaboration etc.
 - Meeting in 2 weeks. Harry to provide update at next meeting
- Stormwater (led by Glenn and Giles)
 - Stormwater Committee to meet in October

Newsletters

- To be sent out the 4th Tuesday of each month
- Please send educational or news items to Glenn and he will pass on to Amanda
- Would like to place a feature article in each newsletter. - guidelines, initiatives type of content.

Harry motioned to approve minutes from the June 13th meeting. Mark seconded the motion. Motion approved by all

Adjourned at 12:47 PM EST

IECA Contacts- Main Number- (303) 640-7554

<u>Staff</u>	<u>Title</u>
Sharan Wilson	Executive Director
Gretchen Bliss	Meeting Manager
Simin Cyrus	Accountant
Joanna Fetherolf	Education Director
Jan Rabern	Marketing Director
Georgina Zynda	Chapter Development, Customer Service Manager